




SUPPORTING INFORMATION FOR FINANCIAL STATEMENTS



COMPANY NAME: \_\_\_\_\_

For Year Ending: \_\_\_\_\_





**Attach Financial Statements from Accounting Software**

-  Balance Sheet as of 12/31
-  Income Statement for the Twelve Months Ended 12/31
-  Accountant's Copy as of current date

**Part 2 Cost of Goods Sold**

-  Inventory at end of year (attach Inventory Worksheet) \$ \_\_\_\_\_
-  Subcontractors (attach copy of 1096 and 1099's) \$ \_\_\_\_\_

**Part 3 Expenses**



-  Insurance, other than health (attach Insurance Worksheet)
-  Mortgage (attach 1098 or interest statement from lender) \$ \_\_\_\_\_
-  Employee health insurance (attach policy & invoice) \$ \_\_\_\_\_
-  Salary and wages (attach payroll register if not in software)

**Part 4: Information for Standard Mileage Deduction  
(complete for each vehicle being claimed)**






- Make, model & year \_\_\_\_\_
- Date purchased or placed in service \_\_\_\_\_
- Purchase price \_\_\_\_\_
- Beginning odometer reading \_\_\_\_\_
- Ending odometer reading \_\_\_\_\_
- Total number of miles vehicle was driven during the year for:
  - Business purposes \_\_\_\_\_
  - Commuting to and from work \_\_\_\_\_
  - Other, including personal use \_\_\_\_\_
- Do you have written evidence to support your deduction? \_\_\_\_\_

**Part 5: Balance Sheet Information**

**Assets**

-  Cash (attach 12/31 bank reconciliations)
-  Fixed Assets (review Depreciation & Amortization Report) \$ \_\_\_\_\_

**Liabilities**

-  Accounts Payable (attach Accounts Payable Aging) \$ \_\_\_\_\_
-  Credit Cards - attach list \$ \_\_\_\_\_
-  Payroll Taxes - attach list \$ \_\_\_\_\_
-  Other Payables - attach list \$ \_\_\_\_\_
-  Loans and Leases (attach Loans and Leases Summary) \$ \_\_\_\_\_

**Equity**

Was there a change in ownership during the year? If yes, explain.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_